

**REORGANIZATION MEETING OF THE BOARD OF EDUCATION
FRANKLIN TOWNSHIP PUBLIC SCHOOLS
FRANKLIN MIDDLE SCHOOL CAFETERIA
JANUARY 6, 2014 – 7:30 PM
(Rescheduled from January 2, 2014)**

Mr. John Calavano, as presiding officer, shall call the meeting to order and chair the meeting until the election of the President.

O-1 Announcement of Election Results

Mr. Calavano certifies that the following were elected to the Franklin Township Board of Education at the Annual School Election held on November 5, 2013, as identified in Exhibit O-01 attached hereto and made part of the minutes.

Three (3) Year Term:
Christine Danielsen
Nancy LaCorte
Dr. Julia Presley

ADMINISTER OATH OF OFFICE

CALL OF ROLL

Mr. Richard E. Arline
Mr. Delvin Burton
Mrs. Christine Danielsen
Mrs. Nancy LaCorte
Mrs. Eva M. Nagy

Dr. Julia Presley
Ms. Keisha Smith-Carrington
Mr. Robert Trautmann
Mrs. Betty Whalen

Student Liaison
Monil Patel

Mr. Edward Q. Seto, Superintendent of Schools
Mr. John Calavano, Assistant Superintendent for Business/Board Secretary
Ms. Eveny Pagán, Assistant Superintendent for Curriculum & Instruction
Ms. Lynne Crawford, Director of Pupil Personnel Services
Mr. Orvyl Wilson, Director of School Management

___ Members of the Public

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the "Open Public Meetings Act" P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been provided for on August 23, 2013 and January 2, 2014. Copies of this notice were faxed to the **Courier News**, the **Home News Tribune**, **The Star-Ledger**, **The Trenton Times**, Franklin Township Clerk/Manager, WCTC Radio, District Schools, Offices and Associations, PTO Presidents, and posted on the Central Administration Building notice board.

MISSION STATEMENT OF THE FRANKLIN TOWNSHIP PUBLIC SCHOOLS

The Mission of the Franklin Township Public Schools is to provide excellent educational opportunities that meet or exceed New Jersey Core Curriculum Content Standards for every student; maintain an environment that engenders an appreciation of the value of every student; develop every student to his/her highest potential; and instill the attitudes, skills, and knowledge necessary to become independent, contributing members of a democratic, multi-cultural society.

DISTRICT GOALS

CURRICULUM AND INSTRUCTION: *To develop and implement a comprehensive assessment program designed to meet the needs of all students through the use of formative and summative assessments aligned to the common core standards and integrated into instruction.*

COMMUNICATIONS AND PUBLIC ENGAGEMENT: *To promote community engagement and effective communication to and from all stakeholders.*

CULTURE AND CLIMATE: *To continue the District's efforts to safeguard students and staff, enhance the culture and environment of our schools and improve relationships among and between students; staff; parents/guardians; and the community that promote respect, motivation for learning and creativity in and for our students.*

FACILITIES: *Utilizing the District's 2011-2021 Long-Range Facilities Plan, finalize a building program (including application for state grants and outside funding sources) that will enhance and improve the District's delivery of education to all students; provide additional classroom space to address the projected enrollment growth over the next several years; address critical maintenance issues in all existing facilities and consider potential changes to the delivery of education.*

O-2 Election of President

_____ Nominates _____

O-3 Election of Vice President

_____ Nominates _____

COMMENTS FROM THE PUBLIC**O-4 Adoption of Policies**

Moved:

Seconded:

Approve the continued operation of the Franklin Township Board of Education under its present bylaws and policies until and unless revised by the Board of Education.

Arline Burton Danielsen LaCorte Nagy Presley Smith-Carrington Trautmann Whalen

O-5 Annual Calendar of Regular Meetings – Board of Education

Moved:

Seconded:

Approve the proposed annual calendar of regular meetings of the Franklin Township Board of Education, as identified in Exhibit O-05 attached hereto and made part of the minutes.

Arline Burton Danielsen LaCorte Nagy Presley Smith-Carrington Trautmann Whalen

O-6 Designation of Official Newspaper

Moved:

Seconded:

Approve designation of the **Courier News** as the official newspaper to be used for the advertisement of meetings, publication of legal notices and all other necessary public notifications for the Franklin Township Board of Education, and so designate the **Home News Tribune** and **The Star-Ledger** if the time limit of the **Courier News** between publication of such notices be insufficient to comply with legal requirements.

Arline Burton Danielsen LaCorte Nagy Presley Smith-Carrington Trautmann Whalen

O-7 Designation of Positions

Moved:

Seconded:

The following positions are filled by the person(s) or firm named:

Assistant Supt. for Business/Board Secretary	Mr. John Calavano
Treasurer of School Monies	Mrs. Kim Esterman
Board Attorney	Parker, McCay, P.A.
Attendance Officers	Mr. Dennis Harris/Mr. Kevin Kelley
Auditor	Lerch, Vinci & Higgins
Architect	DRG Architects
Insurance Broker	Suydam Insurance Agency
Health Benefits Broker	Integrity Consulting Group
School Physician	Dr. Ronald Frank
Anti-Bullying Coordinator	Mr. Orvyl Wilson
504 Officer	Mr. Orvyl Wilson
Right-to-Know Contact Person	Dr. John Roberts
AHERA Representative	Mr. Rick Goetz
(Asbestos Hazard Emergency Response Act)	
Integrated Pest Management Coordinator	Mr. Rick Goetz
Indoor Air Quality Coordinator	Mr. Rick Goetz
Public Agency Compliance Officers	Mr. John Calavano/Mr. Brian Bonanno
Affirmative Action Officer	Mr. Orvyl Wilson
Purchasing Agent	Mr. John Calavano
District Liaison to DCP&P	Mrs. Lynne Crawford
(Division of Child Protection and Permanency)	

Arline Burton Danielsen LaCorte Nagy Presley Smith-Carrington Trautmann Whalen

O-8 Designation of Depositories for School Accounts

Moved:

Seconded:

Approve the designation of the following depositories of school funds:

- a. Bank of America
- b. N.J. Cash Management Fund
- c. Magyar Savings
- d. MBIA Municipal Investors Service Corp.
- e. PNC Bank
- f. The Bank of New York
- g. JP Morgan Funds
- h. Wachovia Bank
- i. TD Bank
- j. US Bank
- k. Fidelity Investments
- l. Chase Manhattan Bank
- m. First Bank

Arline Burton Danielsen LaCorte Nagy Presley Smith-Carrington Trautmann Whalen

O-9 Establish Petty Cash Funds and Petty Cash Administrators

Moved:

Seconded:

Establish petty cash funds and petty cash administrators, as identified as Exhibit O-09 attached hereto and made part of the minutes.

Arline Burton Danielsen LaCorte Nagy Presley Smith-Carrington Trautmann Whalen

O-10 Adoption of Education Program

Moved:

Seconded:

In compliance with statutes and rules of the State Board of Education, approve the adoption of all existing Board-approved programs and services, curriculum, textbooks, school objectives and Comprehensive Equity Plan goals until and unless revised by the Franklin Board of Education. (Copies of these documents are on file for review in the offices of each building principal and the Superintendent of Schools.)

Arline Burton Danielsen LaCorte Nagy Presley Smith-Carrington Trautmann Whalen

O-11 Appointments

Moved:

Seconded:

Appoint Board representatives to the following state and county organizations:

- a. Delegate to the New Jersey School Boards Association
- b. Delegate to the Somerset County School Boards Association
- c. Member Board of Education Somerset County Educational Services Commission
- d. Member Board of Education Hunterdon County Educational Services Commission

Arline Burton Danielsen LaCorte Nagy Presley Smith-Carrington Trautmann Whalen

O-12 Approve the Chart of Accounts

Moved:

Seconded:

Approve the Chart of Accounts as identified in Exhibit O-12 attached hereto and made a part of the minutes.

Arline Burton Danielsen LaCorte Nagy Presley Smith-Carrington Trautmann Whalen

O-13 Authorization to Solicit Contracts

Moved:

Seconded:

Authorize the Purchasing Agent (currently the Assistant Superintendent for Business/Board Secretary) to advertise for bids and competitive contracting and obtain quotes and proposals when the need arises.

Arline Burton Danielsen LaCorte Nagy Presley Smith-Carrington Trautmann Whalen

O-14 Procurement of Goods and Services Through State Agency and Cooperative Purchasing Programs for the 2013-2014 School Year

Moved:

Seconded:

Whereas, Title 18A:18A-10 and 18A:18A-11 provide that a Board of Education, without advertising for bids or after having rejected all bids obtained pursuant to advertising, therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property and school districts, municipalities and counties; and

Whereas, the Franklin Township Board of Education has the need, on a timely basis, to procure goods and services utilizing these contracts; and

Whereas, the Franklin Township Board of Education desires to authorize its purchasing agent for the 2013-2014 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year;

Now, Therefore, be it Resolved, that the Franklin Township Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property and school districts, municipalities and counties, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit O-14)

Arline Burton Danielsen LaCorte Nagy Presley Smith-Carrington Trautmann Whalen

O-15 Use of Educational Data Services

Moved:

Seconded:

Authorize the Purchasing Agent to utilize Educational Data Services, Inc. contracts for services and materials.

Arline Burton Danielsen LaCorte Nagy Presley Smith-Carrington Trautmann Whalen

O-16 District Grant Submission

Moved:

Seconded:

Appoint Edward Q. Seto, Chief School Administrator, to submit all federal, state, and local grants on behalf of the Franklin Township Board of Education.

Arline Burton Danielsen LaCorte Nagy Presley Smith-Carrington Trautmann Whalen

O-17 Board of Education Members Code of Ethics

Moved:

Seconded:

Acknowledge receipt of Code of Ethics for Board of Education members as described in Franklin Board of Education Bylaw No. 9271, New Jersey School Boards Association Code of Ethics, and amendment to the School Ethics Act, C.178, P.L. 2001, as detailed in Exhibit O-17 attached hereto and made a part of the minutes.

Arline Burton Danielsen LaCorte Nagy Presley Smith-Carrington Trautmann Whalen

ADJOURNMENT

Moved:

Seconded:

Action to adjourn

Arline Burton Danielsen LaCorte Nagy Presley Smith-Carrington Trautmann Whalen